

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.

April 25, 2023

Therapist Showcase: Jaira Draper discussed one of her clients with the board.

The meeting was called to order at 12:12 pm by Kathy Matthews. Those in attendance were Donna Costello, Mike Largent, Sarah Brown, Mary Johnston, Aimee Yarbrough, Chelsea Bradshaw, Lisa Trent, Kathy Matthews, Bob Rowley, Lynne Rowley, Bill Hesse, and Cathey Bugg. Staff members: Sheila Stinnett, John Goetz, Justice Hernandez, Lynn Reese, and Katie Golden Absent: Guests: Stephanie Coy, Dwayne Crunk

Consent Agenda Items Presented: Kathy Matthews made a correction to the March minutes. A motion was made to approve the consent agenda with the correction to the minutes by Lynne Rowley and seconded by Cathey Bugg; the board unanimously approved.

Old Business:

Discussion and possible vote to approve refrigerator estimate from Weather's TV and Appliance: A motion was made to approve the refrigerator estimate from Weather's by Aimee Yarbrough and seconded by Mary Johnston; the board unanimously approved.

Possible consideration and vote to approve ice maker estimate from Weather's TV and Appliance: A motion was made to approve the ice maker estimate from Weather's by Bob Rowley and seconded by Lisa Trent; the board unanimously approved.

Possible consideration and vote to approve change order from Voss Lighting: Voss sent a new estimate for replacing the lighting fixtures on the back of the building. The board agreed that this is a Hope for Families issue. Sheila will discuss it with Chris Sperry.

New Business:

Possible consideration and vote to approve adding Stephanie Coy to the EFC board: A motion was made to add Stephanie Coy to the EFC board by Bob Rowley and seconded by Cathey Bugg; the board unanimously approved.

Possible consideration and vote to approve adding Dewayne Crunk to the EFC board: A motion was made to add Dewayne Crunk to the EFC board by Bill Hesse and seconded by Donna Costello; the board unanimously approved.

Possible consideration and vote to approve changes to the EFC bylaws:

Recommendation #0: A motion was made to approve Recommendation #0 as presented (see attached document) by Mike Largent and seconded by Lisa Trent; the board unanimously approved.

Recommendation #1: A motion was made to approve Recommendation #1 as presented (see attached document) by Mike Largent and seconded by Chelsea Bradshaw; the board unanimously approved.

Recommendation #2: A motion was made to approve Recommendation #2 as presented (see attached document) by Lisa Trent and seconded by Chelsea Bradshaw; the board unanimously approved.

Recommendation #3: A motion was made to approve Recommendation #3 as amended (see attached document) by Cathey Bugg and seconded by Lynne Rowley; the board unanimously approved.

Recommendation #4: A motion was made to approve Recommendation #4 as presented (see attached document) by Lynne Rowley and seconded by Cathey Bugg; the board unanimously approved.

Recommendation #5: A motion was made to approve item #1 under Recommendation #5 as amended (see attached document) by Lisa Trent and seconded by Donna Costello; the board unanimously approved.

A motion was made to approve item #2 under Recommendation #5 as presented (see attached document) by Dewayne Crunk and seconded by Donna Costello; the board unanimously approved.

Recommendation #6: A motion was made to approve Recommendation #6 as presented (see attached document) by Aimee Yarbrough and seconded by Chelsea Bradshaw; the board unanimously approved.

Recommendation #7: A motion was made to approve recommendation #7 as presented (see attached document) by Chelsea Bradshaw and seconded by Mary Johnston; the board unanimously approved.

Discussion on staff satisfaction survey: Tabled until May board meeting

Possible consideration and vote on disposal of old refrigerator: A motion was made to allow the sale of the old refrigerator to a staff member by Bill Hesse and seconded by Lynne Rowley; the board unanimously approved.

Possible consideration and vote to approve adding Lynn Reese as a check signer on Citizens Bank accounts: A motion to add Lynn Reese as a check signer on the Citizens Bank accounts was made by Cathey Bugg and seconded by Donna Costello; the board unanimously approved.

Discussion on visit from North Care: Representatives from North Care toured the agency and discussed their plans for expansion into Edmond.

Discussion concerning possible open clinical position: Colin Turpin is resigning in June

so Sheila will be interviewing for his position.

Possible consideration and vote to approve NetPro Consulting estimate for FY'24:
Tabled

Board Resources:

Reminder of strategic planning meeting: Strategic planning will be May 30th at 11:30.

Reminder of Executive Director's upcoming evaluation: Sheila's evaluation will take place in June.

Legislative Focus of The Month: Sheila reported on the health information exchange.

Committee Reports

Financial Committee:

- Possible consideration and vote to approve March 2023 Treasurer's Report: A motion to approve the March 2023 treasurer's report was made by Aimee Yarbrough and seconded by Chelsea Bradshaw; the board unanimously approved.

Fund Raising: The board discussed setup for Community Chat.

Hope for Families: No report

Public Relations: Katie and Sheila will be attending two resource fairs at Elementary schools, EFC has an ad in Life & Leisure about the fundraiser, and signups for this summer's Girl Strong program have started.

Professional Development & Oversight Committee: No report

A motion to adjourn was made by Lynne Rowley and seconded by Donna Costello. The board unanimously approved.

A handwritten signature in black ink, appearing to read 'Kathy Matthews', with a large, sweeping flourish extending to the right.

Kathy Matthews, President of the Board of Directors
Edmond Family Counseling, Inc.